## Ages 15 & Under

WHAT DO I NEED?



### **DS-11 Application Form**

Available at the Library.

- · Use black ink only.
- · If you make an error, complete a new form. Do not correct.
- · Complete lines 1-22.
- · Do not sign.



### **Both Parents/Guardians Present**

For non-appearing parents/guardians:

Complete and notarize DS-3053 form. Include a legible, front and back copy of valid identification (see row below).



### **Both Parents' Identification**

Valid identification options:

- · Valid Driver's License
- Current Passport
- Government Employee ID Card



### **Proof of Parental Relationship**

Abstract and hospital birth certificates are not acceptable.

- · Certified birth certificate required. (Must contain name of parents.)
- · Certified Court Order of Guardianship



### Proof of U.S. Citizenship

If you were born in the U.S. you must submit one of the following:

- · Previous U.S. Passport (Required if available.)
- · Certified Birth Certificate (Must contain the name of parents.)



### **Passport Photo**

Available at the Library for \$12.

Colored photo. 2x2". White background. Must have been taken within the last six months.



### Payment #1 to the U.S. Department of State

Check or money order only. Paid separately from Payment #2.

Passport Book ......\$100 Passport Card ......\$15



### Payment #2 to the Yorba Linda Public Library

Visa, Mastercard, check, or money order. Paid separately from Payment #1. Execution Fee .....\$35



# Ages 16+ WHAT DO I NEED?



### **DS-11 Application Form**

Available at the Library.

- · Use black ink only.
- · If you make an error, complete a new form. Do not correct.
- · Complete lines 1-22.
- · Do not sign.



### **Proof of Identity**

Bring one of the following:

- · Valid Driver's License · Recent Naturalization Certificate
- Current Passport
- · Government Employee ID Card



### **Proof of U.S. Citizenship**

If you were born in the U.S. you must submit one of the following:

- · Previous U.S. Passport (Required if available.)
- · Certified Birth Certificate (Must contain the name of parents.)

If you were born in a foreign country you must submit one of the following:

- · Naturalization Certificate
- · Previous U.S. Passport



### **Passport Photo**

Available at the Library for \$12.

Colored photo. 2x2". White background. Must have been taken within the last six months.



### Payment #1 to the U.S. Department of State Check or money order only. Paid separately from Payment #2.

Passport Book ......\$130 Passport Card ......\$30



### Payment #2 to the Yorba Linda Public Library

Visa, Mastercard, check, or money order. Paid separately from Payment #1. Execution Fee .....\$35



Overnight Mail
Paperwork → Dept. of State \$26.35 (Added to Payment #2)



In a hurry?

**Expedited Service** Dept. of State Processing (Added to Payment #1)



**Express Mail** (Passport Book Only) Dept. of State - You (Added to Payment #1)