



CITY OF YORBA LINDA

18181 IMPERIAL HIGHWAY

CALIFORNIA 92886

YORBA LINDA PUBLIC LIBRARY

DONATIONS OF BOOKS AND OTHER MATERIALS

The Yorba Linda Public Library welcomes donations of books and other materials that expand and enhance the collection or are suitable for resale by The Friends of the Yorba Linda Public Library. All donations given directly to the Library become the sole property of the Library, are given without condition, and may not be returned to the donating party. Items not added to the Library's collection will be given to the Friends of the Yorba Linda Public Library. The Library can provide (upon request) a blank receipt to the donor for the gift, but cannot appraise items for tax purposes. Because of limitations of space, money, and staff, the Library reserves the right to accept or discard, at its discretion, any donated materials. All donated items must be delivered to the Library.

Materials appropriate to be added to the collection include recently published books in subjects collected by the Library and additional copies of high use items. Items which fall outside of the Collection Development Policy, outdated materials, duplicate copies of low use items, materials in poor physical condition, and similar items may not be accepted.

Authors who live within the boundaries of Orange County may donate one copy of their book to be added to the Local Author collection. The Library accepts donated copies of self-published books but does not guarantee inclusion in the collection.

Approved by Yorba Linda Library Commission October 4, 2018

