

Yorba Linda Public Library

2018 Community Art Display/Exhibit Application

Dear Applicant,

The Yorba Linda Public Library invites local artists to apply for the use of display cases for the duration of one month during the year of 2018.

Purpose:

The Yorba Linda Public Library offers the temporary use of display space for community art exhibits. This is done in accordance with the library mission statement, which is to enrich the Yorba Linda community by providing inviting, technologically innovative physical and virtual place that stimulates the imagination and encourages and develops both a love of reading and the life-long pursuit of learning. The primary objectives of the Yorba Linda Public Library art exhibits are to showcase local artists within the community as well as to enrich the library experience for our patrons.

The Yorba Linda Public Library strives to offer a balanced program of exhibits in all suitable mediums of work. The library encourages exhibits of paintings, photography, quilting, crafts, etc. for cultural, educational and recreational purposes. Exhibit space is available on an equitable basis to individuals or groups with respect to artworks that best meet the standards for acceptance. All local and regional residents and organizations are invited to apply.

Selection Considerations:

In selecting exhibits considerations include the overall community interest in subject matter or medium; the artistic merit of the work; relevance to library programs; dates of previous library exhibits of similar items or topics by the same artist, lender or organization; variety of mediums on display; and degree to which the exhibit will be responsive to and consistent with the Library's Mission Statement.

Applications may be submitted in person to the adult Information Desk or via email at Lori.Knights@ylpl.org. Please note that submitting an application does not guarantee exhibition dates or acceptance of display.

Sincerely,

**Lori Knights
Adult Library Assistant
Yorba Linda Public Library**

2018 Community Art Exhibit Application

ARTIST'S NAME: _____ PHONE # _____

ADDRESS: _____

EMAIL: _____

MEDIUM: _____

CONTACT PERSON (if other than above): _____

PREFERRED METHOD OF CONTACT: PHONE EMAIL

PREFERRED DISPLAY MONTH (***Please Provide at least 2 Options***):

JANUARY FEBRUARY MARCH APRIL MAY JUNE
JULY AUGUST SEPTEMBER OCTOBER NOVEMBER DECEMBER

TITLE OF EXHIBIT: _____

LIST OF ITEMS: _____

HAVE YOU PREVIOUSLY DISPLAYED YOUR WORK WITH THE YORBA LINDA PUBLIC LIBRARY?

YES NO

IF YOU ANSWERED NO, PLEASE ANSWER THE FOLLOWING QUESTION.

IF YOU ANSWERED YES, PLEASE SKIP THIS QUESTION:

YLPL REQUIRES SCREENING OF MATERIALS TO BE DISPLAYED. THREE SAMPLES OF WORK MUST BE PROVIDED *AT LEAST TWO MONTHS* PRIOR TO EXHIBIT. HOW WILL THESE ART SAMPLES BE PROVIDED?

PHOTOS PHOTOS ON CD IMAGE ATTACHMENT VIA EMAIL TO
to Lori.Knights@ylpl.org

Web URL _____

Exhibit Contract

Name: _____

I agree to the following:

1. While every reasonable precaution will be taken for safeguarding exhibits, it is understood that in no case shall the Yorba Linda Public Library or its employees be responsible for any loss, damage, or injury to any of the work on display. Nor do the City Insurance policies cover property belonging to others on city property. Insurance is the sole responsibility of the exhibitor.
2. Exhibitor will install and remove his/her exhibit on the dates agreed upon in the exhibit agreement. If an exhibit is not removed on the agreed upon date, at the discretion of the Library staff, items may be removed from the display case so future exhibitors can display.
3. The Yorba Linda Public Library cannot store materials before, during, or after a display due to space constraints.
4. Three samples of work will be provided at least two months prior to exhibit showing.
5. The exhibitor will fill the available display case(s), as agreed upon in the exhibit agreement in a visually stimulating manner.
6. Works not suitable for minors are prohibited, including any nudity, inappropriate sexual content, and graphic portrayals of violence.
7. The Library will notify the art exhibitor at least two times prior to the exhibit in order to confirm display exhibit and date. If the Library does not receive confirmation by the exhibitor one week prior to exhibit a substitute will be given the opportunity to exhibit.
8. As a public facility the selling and solicitation by third parties are prohibited on Library property. The Library will not be responsible or take part in the sale of item(s) for the exhibitor.
9. The Library reserves the right to accept or reject any item offered for display.
10. The Library representative has the final say as to the manner in which the exhibit is displayed.
11. Library use of display areas takes precedence over any other use. Therefore the Library reserves the right, without notice, to cancel or limit the amount of display space available by art exhibits if the Director determines that the space is needed for library purposes.

Signed: _____ Date: _____

Information for the artist:

1. Artists use the display area at their own risk. Homeowners insurance often covers art works while on display.
2. Artists may provide business cards or contact information for patrons to contact them regarding artwork. Any business transactions must be done off library property.
3. Principles in hanging exhibits: correct height (eye level); group by size, frames, or subject; space between works should be either significantly greater or significantly less than the space taken by actual framed art works.
4. Horizontal Case Dimensions (H x W x D): **17in x 72 in x 34 in**
Vertical Cases (two): **47in x 52in x 15in**. Offers two adjustable glass shelves, and the bottom of the case can also be used as a low bottom / resting shelf.