

CITY OF YORBA LINDA
YORBA LINDA PUBLIC LIBRARY
18181 Imperial Hwy. Yorba Linda, CA 92886
MINUTES: LIBRARY COMMISSION MEETING
August 3, 2017

CALL TO ORDER

The meeting of the Yorba Linda Public Library Commission was called to order at 6:30 p.m. by Chair, Marilyn Adams.

ROLL CALL

Members of the Commission present at the time of roll call were Chair, Marilyn Adams, Ryan Bent, Cheri Hansen, Randie Noell, and Vice Chair, Natalie Odebunmi. Also present were Carrie Lixey, Library Director and staff member, Anna Mollindo.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice Chair Natalie Odebunmi.

APPROVAL OF MINUTES

Two minor grammatical errors were mentioned.

Vice Chair Odebunmi moved and Commissioner Bent seconded to approve the June 1, 2017 Library Commission Meeting Minutes. The motion was approved unanimously.

COMMENTS FROM THE PUBLIC

None

CORRESPONDENCE

None

MATTERS PRESENTED BY STAFF

Director's Report

The State of the City will be held on Thursday, November 2nd, from 11:30 a.m. – 1:30 p.m. The City will be celebrating its 50th Anniversary.

The 2017/18 and 2018/19 budget was adopted on June 26th. For this budget cycle, the prevailing philosophy was to be lean and conservative in order to save for the new facility.

Currently staff is evaluating new library catalogs. We are looking to have a catalog that doesn't require so much staff time, but offers all the unique things we like about our current catalog.

Later in the month, Scott Catlett, the Finance Director is expected to take all the City's fees to City Council for approval, including the Library. In our current facility we will not be increasing any fees, however in the new facility we expect an increase in community room rental fees and will need to analyze if other fees need to increase. It has been decided to remove the fifty cent hold fee in anticipation of self service holds in the new facility.

CLA will be held November 2nd-4th this year in Riverside. If there is interest in attending, please communicate that to us by August 24th. Attendance for two has been budgeted.

Statistics

A discussion of how statistics are reported and what is reported took place. It was determined that this dialogue would continue at the next Commission meeting, and it would reflect on the agenda as a discussion topic.

OLD BUSINESS

Report from Friends Board Meeting

Commissioner Odebunmi was unable to attend the last meeting. She will attend the upcoming meeting on Wednesday, September 20th.

Carrie updated the Commission: The book corner picked up during the month of July, making it a very successful month, thanks to Kohl's.

More volunteers are needed, as twenty are no longer volunteering. It was suggested that flyers be posted in the Book Corner where volunteers could sign up for openings.

Articles for the Friends Newsletter are due by September 1st. If anyone is interested, please see Carrie for further instruction.

Amazon Smile seems to be working well. If you are avid user of Amazon, please consider using Amazon Smile to donate a portion of your purchase to the Friends.

NEW BUSINESS

Library Closure: Staff Inservice Day

A staff in-service day will take place on Thursday, August 24th. Carrie requested approval to close the Library during business hours (9:00 a.m. – 12:30 p.m.) for staff to attend the workshop. Vice Chair Odebunmi moved and Commissioner Hansen seconded to approve the library closure during business hours. The motion was approved unanimously.

New Library and Arts Center next steps

Carrie will be seeking Council's approval to move forward into the next phase of design, on August 15th. With Council's approval, we will then move into design development, where we will be refining the exterior and adding detail to the interior. The schedule is still on track to have the next round on Community Meetings in October.

Selection of Citizen of the Year Committee Member

One member of the Commission will have the opportunity to represent the Library Commission on Monday, October 2nd. A dinner and discussion will be held at Black Gold Golf Course from 6:00 – 8:00 p.m.

It was suggested Commissioner Hansen attend. Vice Chair Odebunmi moved and Commissioner Bent seconded to approve Commissioner Hansen become the Selection of the Citizen of the Year Committee Member with Commissioner Noell as an alternate. The motion was approved unanimously.

MATTERS PRESENTED BY COMMISSIONERS

Women's Club Presentation - Chair Adams

The meeting was well attended, with 83 women present. The response was very positive and the group is very supportive and anxious to see the new building. The Women's Club was invited to attend the Planning Commission Meeting as well.

Social Media Outreach – Commissioner Noell

Commissioner Noell submitted information about the Planning Commission meeting to the “Yorba Linda Buzz” and “Next Door” social media outlets. There were many positive comments and a lot of residents recognizing we have a need for a new library.

School Board Meeting – Vice Chair Odebunmi

Vice Chair Odebunmi is focusing her efforts on the PTA and Board Meetings. She was able to attend the June Board Meeting, where she received many positive comments and support from Judy Carmona, a board member from PYLUSD. Vice Chair Odebunmi will continue attending lots of community events and she will continue reaching out to various groups.

Upcoming Rotary Club Presentation – Commissioner Hansen

Commissioner Hansen and Director Lixey will attend the September 1st meeting of the Yorba Linda Sunrise Rotary Club. They will have ten minutes for their presentation. It is a 7:00 a.m. breakfast meeting where they will be sure to inform the Rotary Club how important they are to our community and the project.

Commission Packets – Director, Carrie Lixey

Moving forward, Commission packets will once again be mailed to the Commission households.

ADJOURNMENT

Vice Chair Odebunmi moved, and Commissioner Bent seconded to adjourn the meeting at 8:33 p.m. to Thursday, September 7, 2017. The motion was approved unanimously.