

CITY OF YORBA LINDA
YORBA LINDA PUBLIC LIBRARY
18181 Imperial Hwy. Yorba Linda, CA 92886
MINUTES: LIBRARY COMMISSION MEETING
May 4, 2017

CALL TO ORDER

The meeting of the Yorba Linda Public Library Commission was called to order at 6:30 p.m. by Chair, Marilyn Adams.

ROLL CALL

Members of the Commission present at the time of roll call were Chair, Marilyn Adams, Ryan Bent, Cheri Hansen, Randie Noell and Vice Chair, Natalie Odebunmi. Also present were Carrie Lixey, Library Director and staff member, Anna Mollindo.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice Chair Natalie Odebunmi.

APPROVAL OF MINUTES

Commissioner Odebunmi moved and Commissioner Bent seconded to approve the April 6, 2017 Library Commission Meeting Minutes. The motion was approved unanimously.

COMMENTS FROM THE PUBLIC

None

CORRESPONDENCE

There was one Customer Service Questionnaire that Commissioner Odebunmi read and shared the letter attached that addressed the customer's concern.

MATTERS PRESENTED BY STAFF

Director's Report

The Friends Volunteer Luncheon was a success. Commissioner Odebunmi gave a great, concise presentation. Lots of great questions were answered, and overall, it was a lovely afternoon.

The RFP for Construction Manager was released on Thursday, May 4th.

Carrie and staff member Julie Zeoli visited the Olpin Showroom where they were shown office furniture and shelving. Mr. Olpin lives in Yorba Linda and used to have his business on Main Street. Their company also installed our DVD/media drawers.

Group 4 met with the Sherriff's Department and OCFA when they were here recently to discuss safety and design for the building project.

Carrie and staff member Julie Zeoli gave a presentation to our future neighbors at Sunrise Senior Living.

Demonstration of new Website

Staff member Daniel Macri gave a brief presentation on navigating the new Library website. Some positive aspects are the potential to use "less clicks" to get to the information you need, a more bright and cheery visual experience, and a more intuitive overall site.

OLD BUSINESS

Attendance at Friend's Board Meeting

Vice Chair Odebunmi will be attending the Wednesday, May 24, 2017 Friends Board Meeting.

May 16th Announcement

May 2nd was the City's 50th Anniversary Celebration and Commissioner Odebunmi and Carrie decided to move the announcement to the May 16th City Council meeting, especially since Star Wars Day is Saturday, May 20th. Commissioner Bent will be giving an announcement on Summer Reading at the June 6th meeting.

NEW BUSINESS

Joint Commission Workshop Debrief

Commissioners discussed the varying aspects of the Joint Commission Workshop. They are looking forward to the "mash up" renditions of the "Village" and "Hills" concepts to come in the future.

Discussion of Commission Workshop May 17th

It was determined that the Commission workshop will be held on Wednesday, May 17th, 2017, 6:00 p.m. in the Yorba Room at the Library to discuss a Commission Public Relations Plan. Commissioner Odebunmi moved and Commissioner Bent seconded to move forward with the workshop. The motion was approved unanimously.

Selection of July/August Meeting Date

Commissioner Hansen moved and Commissioner Odebunmi seconded to go dark in the month of July 2017. The motion was approved unanimously.

MATTERS PRESENTED BY COMMISSIONERS

Woman's Club Meeting Talk/Presentation – Chair Adams

Chair Adams has been in contact with Louise Hernandez, President of the Woman's Club. She has graciously given the Commission ten minutes at their June 8th meeting, to make a presentation on the building project. Carrie will be in attendance, and it was determined that a quick re-cap presentation, with a possible handout would be the most efficient.

Rotary Club Talk/Presentation – Commissioner Hansen

Commissioner Hansen suggested that the Commission reach out to groups like the Rotary Club to present as to what the Library can offer these types of community groups. Further discussion will take place at the upcoming Commission Workshop.

Other Matters Presented by Commissioners

Commissioner Odebunmi mentioned that she had the opportunity to speak with the current and future president's of the school board and she also made a brief presentation about the Library. The suggestion was made that the school board be added to the groups to be discussed at the Commission Workshop.

Chair Adams suggested everyone submit typed notes in regards to their community presentations for future reference.

Commissioner Noell and Chair Adams briefly touched on their attendance at the "Serving with a Purpose" conference. More in depth information is to come at the next regularly scheduled Commission Meeting.

ADJOURNMENT

Commissioner Odebunmi moved, and Commissioner Bent seconded to adjourn the meeting at 8:39 p.m. to Wednesday, May 17th, 2017, for the Commission Workshop: Public Relations Plan Meeting. The motion was approved unanimously.