

Yorba Linda Public Library

2019 Community Art Display / Exhibit Application

Dear Applicant,

The Yorba Linda Public Library invites local artists to apply for the use of display cases for the duration of one month during the year of 2019.

Purpose:

The Yorba Linda Public Library offers the temporary use of display space for community art exhibits. The primary objectives of the Yorba Linda Public Library art exhibits are to showcase local artists within the community as well as to enrich the library experience for our patrons. This is done in accordance with the Library's Mission Statement. The Library aspires to provide the community with an inviting, innovative, and welcoming place that promotes reading and a life-long pursuit of learning.

The Library strives to offer a balanced program of exhibits in all suitable mediums of work. The Library encourages exhibits of paintings, photography, quilting, crafts, etc., for cultural, educational and recreational purposes. Exhibit space is available on an equitable basis to individuals or groups with respect to artworks that best meet the standards for acceptance. All local and regional residents and organizations are invited to apply.

Selection Considerations:

In selecting exhibits, considerations include: the overall community interest in subject matter or medium; the artistic merit of the work; relevance to Library programs; dates of previous Library exhibits of similar items or topics by the same artist, lender or organization; variety of mediums on display; and degree to which the exhibit will be responsive to and consistent with the Library's Mission Statement and Display Policy. The Library reserves the right to reject materials offered for display, for reasons including (but not limited to), lack of space, non-secular or political affiliations, commercial use, or items considered offensive or inappropriate.

Applications are accepted until Saturday, October 13 by 4:59 p.m. at the Adult Information Desk. Please note that submitting an application **does not** guarantee exhibition dates or acceptance of the display. **A response will be given by Saturday, November 3rd**, determining whether the applicant will have the opportunity to display their work.

Sincerely,

Jessica Young
Adult Services Librarian

Heather Terry
Adult Services Library Assistant

Yorba Linda Public Library

Community Art Exhibit Application

ARTIST'S or ORGANIZATION NAME: _____

PHONE #: _____

ADDRESS: _____

EMAIL: _____

MEDIUM: _____

CONTACT PERSON (If other than above): _____

PREFERRED METHOD OF NOTIFICATION (Please Circle One) - PHONE - EMAIL

DESIRED MONTH(S) (Please Circle One or Two)

- JANUARY - FEBRUARY - MARCH - APRIL - MAY - JUNE

- JULY - AUGUST - SEPTEMBER - OCTOBER - NOVEMBER - DECEMBER

TITLE OF EXHIBIT: _____

LIST OF ITEMS: _____

HAVE YOU DISPLAYED IN A PUBLIC SETTING BEFORE?

(Please circle one) - YES - NO

IF YES, PLEASE INDICATE WHERE YOU HAVE DISPLAYED YOUR WORK:

IS THIS YOUR FIRST TIME DISPLAYING WITH THE YORBA LINDA PUBLIC LIBRARY?

(Please circle one) - YES - NO

IF YOU ANSWERED NO TO THE QUESTION ABOVE, PLEASE ANSWER THE FOLLOWING QUESTIONS.
IF YOU ANSWERED YES, PLEASE SKIP TO THE EXHIBIT CONTRACT.

PRIOR TO DISPLAYING ANY MATERIALS, THE LIBRARY REQUIRES THAT ALL MATERIALS BE REVIEWED. WE ASK THAT THE DISPLAYER PROVIDE (2) TWO TO (3) THREE SAMPLES OF WORK WITH THE APPLICATION FOR REVIEW. A COMPREHENSIVE SAMPLE OF THE WORK WILL THEN NEED TO BE PROVIDED (2) TWO MONTHS PRIOR TO THE EXHIBIT.

HOW WILL THESE ART SAMPLES BE PROVIDED? (Please circle one)

- PHOTOS - PHOTOS ON CD - IMAGE ATTACHMENT VIA EMAIL to: Heather.Terry@ylpl.org

- Web URL: _____

Yorba Linda Public Library

EXHIBIT CONTRACT

Name: _____

I agree to the following:

1. While every reasonable precaution will be taken for safeguarding exhibits, it is understood that, in no case shall, the Yorba Linda Public Library or its employees be responsible for any loss, damage, or injury to any of the work on display. Nor do the City Insurance policies cover property belonging to others on City property. Insurance is the sole responsibility of the Exhibitor.
2. Exhibitor will install and take down his/her own exhibit on the dates agreed upon in the exhibit agreement. If an exhibit is not removed on the agreed upon date, at the discretion of the Library staff, items may be removed from the display case so future exhibitors can display.
3. Due to space constraints, the Yorba Linda Public Library cannot store materials before, during, or after a display.
4. Two to three samples of work will be provided upon request and/or during the application process, and a comprehensive sample may be requested two months prior to the exhibit.
5. The Exhibitor will fill the available display case(s), as agreed upon in the Exhibit Agreement in a visually stimulating manner. We would also ask that the final artwork selected for display be of broad interest to the general community, and best represent the theme or topic on display.
6. Display materials must be finished artwork; Finished artwork are pieces that have been worked to a particular level of detail. The Library considers finished pieces be matted, framed, burnished, mounted and/or hung, according to the artists medium.
7. Works not suitable for minors are prohibited, including but not limited to: inappropriate sexual content, nudity, and graphic portrayals of violence.
8. The Library will notify the Exhibitor at least two times prior to the scheduled exhibit in order to confirm display exhibit and dates. If the Library does not receive confirmation by the Exhibitor one month prior to the scheduled exhibit date, a substitute will be given the opportunity to exhibit.
9. As a public facility, the selling and solicitation by third parties are prohibited on Library property. The Library will not be responsible or take part in the sale of item(s) for the Exhibitor.
10. The Library reserves the right to accept or reject any item offered for display.
11. The Library representative has the final say as to the manner in which the exhibit is displayed.
12. Library use of display areas takes precedence over any other use. Therefore, the Library reserves the right, without notice, to cancel or limit the amount of display space available for art exhibits if the Director determines that the space is needed for Library purposes.

Signed: _____ Date: _____

Information for the Exhibitor:

1. Artists use the display area at their own risk. Homeowners Insurance often covers art works while on display.
2. Artists may provide business cards or contact information for patrons to contact them regarding artwork. All business transactions must be done off Library property.
3. Principles in hanging exhibits: correct height (eye level); grouping by size, frames, or subject; space between works should be significantly larger or smaller than actual framed art works.
4. Case Dimensions (height x width x depth):
 - Flat Display Case: 17in. x 72in. x 34in.
 - Upright Cases (2): 47in. x 52in. x 15in. with 2 adjustable glass shelves.