

CITY OF YORBA LINDA
YORBA LINDA PUBLIC LIBRARY
18181 Imperial Hwy. Yorba Linda, CA 92886
MINUTES: LIBRARY COMMISSION MEETING
May 7, 2015

CALL TO ORDER

The meeting of the Yorba Linda Public Library Commission was called to order at 6:30 p.m. by Chair Marilyn Adams.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Randie Noell.

ROLL CALL

Members of the Commission present at the time of roll call were Carin Benner, Ryan Bent, Deborah Burks, Cheri Hanson, Randie Noell, and Natalie Odebunmi. Also present were Carrie Lixey, Library Director and staff member Sandra Hanson.

APPROVAL OF MINUTES

Commissioner Burks made a correction to the April 2nd meeting minutes in that she and Commissioner Bent abstained for approving the March Minutes as they were not at that meeting. Commissioner Benner noted a correction to be made to the May Agenda as it stated April 5th as the meeting date, and it should have been April 2nd. Commissioner Odebunmi moved to approve the April 2nd minutes with the changes as noted and Commissioner Burks seconded to approve. The motion was approved unanimously.

COMMENTS FROM THE PUBLIC

None

CORRESPONDENCE

Carrie shared that staff has received feedback from several visitors on the customer service questionnaires as to the new books being moved to a new location. They commented that access was difficult, and that there were no tables and chairs. Adult Services Manager, Julie Zeoli, responded to the questionnaires and informed them that the new books will be moved back to their original location.

MATTERS PRESENTED BY STAFF

Director's Report

Carrie thanked Commissioners Adams, Burks and Hansen for speaking at the last City Council meeting.

The Friends of the Library luncheon was held on April 18th. Mayor Hernandez and Councilwoman Huang were able to attend, as well as Commissioners Bent and Hansen.

We have re-opened the job flyer for an Adult/Digital Librarian.

The Yorba Linda Relay for Life will be held June 26th and 27th from 5:00 p.m. Friday night until 10:00 a.m. Saturday morning at the Yorba Linda Middle School. The Yorba Linda Library will again have their own team as they have since this event first started in Yorba Linda.

Carrie is hoping to give her Library update to the City Council in the coming weeks.

Council asked staff to bring back information on a branch library. The consideration of a branch library has been brought up several times over the years. A branch library has been determined infeasible due to the following:

- Staffing would need to be increased.
- The operating budget would increase due to operating two facilities.
- A branch library would require acquisition of land.
- Anaheim Public Library has two branches in close proximity to the residents on the eastside.
- A branch would not solve the infrastructure issues that the current location faces.

In order to determine the costs and feasibility of renovating the current building, a complete building assessment needs to be done. An assessment of the existing building includes:

- Conducting a survey/review of an existing facility.
- Conducting a structural survey to assess the current load-bearing structures.
- A survey of existing ADA compliance and identify areas that need to comply with current codes/regulations.
- Identify any other code related deficiencies within the building.
- Survey and assess the existing “creature comforts” and identify necessary upgrades.
- Develop a report to summarize the findings. Include a construction cost estimate for each of the above items.
- Identifying and documenting any loss of usable library program space due to upgrades required; i.e., ADA compliant.
- Destructive/non-destructive testing.

Carrie reminded Commissioner Odeunmi that she will be speaking at the June 2nd City Council meeting regarding the upcoming Summer Reading Program.

Carrie will be on vacation from May 20-22, and Lucy Salvado will attend the May 20th Friends Board meeting in her place.

Carrie pointed out that the passport service is now on the statistics report and asked the Commissioners if they had any questions. Staff has received positive feedback about the new service.

OLD BUSINESS

Report from Foundation Ad Hoc Committee

Nothing to report.

NEW BUSINESS

Selection of Commission Meeting Date: July 2nd or August 6th

A motion was made by Commissioner to meet on August 6th for the regularly scheduled Commission meeting and go dark in July. The motion was seconded by Commissioner Noell. Motion carried unanimously.

MATTERS PRESENTED BY COMMISSIONERS

Strategies for Momentum – Cheri Hansen

Commissioner Hansen met with Councilman Craig Young to get his thoughts and ideas with moving forward with the new library project. The three ideas that he had were:

1. Meeting with other Council members one on one to get their take and to answer or pursue any questions they have.
2. We should pursue our goals with a more innovative approach; be on the council agenda every time they meet and present real issues and our search for solutions. For example, talk about the idea of a branch library, finding a secondary source of funding, and how to get people back and forth across Lakeview if the strawberry field is chosen as the site.
3. Develop relationships with community organizations; i.e., the Nixon Library and Community Center.

Update on the General Plan Advisory Committee-Commissioners Adams, Bent and Hansen

The committee is now waiting for an inspector to come back with a draft report which may not be completed until June or July. The committee voted for the draft to proceed and will be ready to meet again to finalize it. There could be two or more meetings slated for the future.

Commissioner Burks mentioned that the City has adopted a military unit and that there will be an adoption ceremony on Saturday, May 16th. She wondered if anyone had approached the library to be involved in any way to assist or support this event. Director Lixey replied that she had not but is open to any connections the Commissioners have to the community or clubs. She also let Commissioner Burks know that the Library does participate in the Rotary Club, Chamber of Commerce and meeting with the schools. She asked if anyone had any relationship with the Womens Club as that might also be a possible connection.

ADJOURNMENT

Natalie Odebunmi moved and Carin Benner seconded to adjourn the meeting at 8:19 p.m. to June 4, 2015. Motion carried unanimously.